

Welcome To Your Boat Club!

We appreciate your business and are very happy to have you aboard for our 2023 boating season! We look forward to getting to know you, your family and friends out on the water this year.

We have included some important links within the member section of the website. This information will help you get the most out of your membership and ensure that you are able to enjoy your time out on the water with us safely, efficiently and often. Please be sure to download and review the following items from our member area:

- Membership Expectations, what to expect from your membership and best practices
- How To Use The Reservation System to get the most out of our Online Reservation System
- State Fishing Regulations
- State Boating Guides

Please read through and familiarize yourself with this important information before you plan to start using the boats. You can also call the office at 612.208.1800 anytime M-F from 8AM-4PM with questions.

Orientations!

If you are a returning Member you do not need to schedule another Orientation.

If you are a new Member, you will need to schedule your Orientation class with us.

The Orientation is an on-the-water instruction class that is included with your membership. It is designed to ensure that our Members are able to operate our boats safely, correctly, and confidently on the water. Remember, ALL new Members AND new Authorized Operators must complete our Orientation class and have their paperwork completed before they can begin reserving or driving boats.

*IMPORTANT-To schedule your orientation, we must have complete information for all Authorized Operators on file with our insurance company. We need to have drivers license numbers, dates of birth, cell phone, email and mailing address for all drivers. So if you were not able to provide ALL of this information at the time you enrolled, please make sure you have it ready <u>before</u> you call to schedule your orientation.

*IMPORTANT- All the ice must be out, the docks have to be ready, and the DNR must have the marker buoys in place before we can begin scheduling and conducting orientations.



Where, When and What to Bring to Orientation!

Your Orientation will be conducted at your primary boating location (except Waconia Members, we conduct these at Prior Lake because there are no buoys on Waconia). We try to do all Orientations during weekdays when the water isn't as busy with other boaters, and so we don't have to pull a boat out of service on a weekend. Our Orientations generally take about 2 hours depending upon the number of people in the boat and their level of boating experience. We will provide the boat, instructor, and all equipment.

*IMPORTANT - All Members and Authorized Operators must also bring their drivers licenses.

To be efficient, we do not recommend bringing small children to an Orientation unless absolutely necessary. Please wait until your first reservation to bring children or friends as Orientation is most effective when drivers have their full focus on their instructor.

If there is inclement weather on the day of your Orientation and we need to cancel **we will call you to let you know**. If you do not hear from us it means you should still plan on coming. We do our Orientations in <u>all</u> types of weather and generally cancel only in cases of very high wind, lightning or very heavy rain so dress accordingly.

How To Schedule Your Orientation!

To schedule your Orientation please contact our office M-F from 8AM-4PM at

612.208.1800 and Choose Option #2 For Existing Members, then choose the Option For Orientations

*IMPORTANT - Please try to schedule your Orientation on a day when <u>all</u> of the Authorized Operators on your membership can be present so we can get everyone orientated at once.



Updating Your Account Information/Adding Drivers/Credit Card For Fuel Billing!



You can access the My Account Section by logging into the Reservation System. To login to your account, please visit our website at www.yourboatclub.com and click the <u>Reserve A Boat</u> link in the top right corner of our home page.

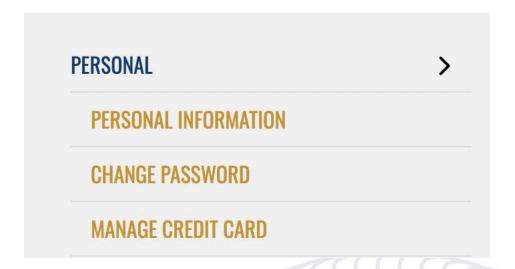
*IMPORTANT - If you are a new Member, your default password has been set to your email address and last name (all lower case) unless you instructed us to do otherwise.

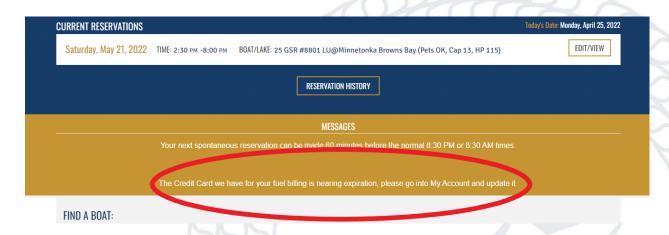


Click on the MENU bar to see the options in the Reservation System. Scroll down to HISTORIES and you will find your ACCOUNT link.



You can update your credit card for Fuel Billing by clicking on the Manage Credit Card button. Fuel charges are processed automatically twice a month.





If the credit card that we have on file is expiring soon you will also see a message displayed at the top of the screen when you first login.





To add a driver, click the Manage Drivers button. Note: this option is only available to the Primary Member.

*IMPORTANT - We need to have drivers license numbers, dates of birth, cell phone and email for all drivers before they can be added. So if you were not able to provide ALL of this information at the time you enrolled, please make sure you have it ready <u>before</u> adding a driver or calling to schedule their orientation.

MANAGE CREDIT CARDS Use the buttons below to access the payment portal to manage your payment methods and make payments, if applicable. ACCESS PAYMENT PORTAL FOR FUEL ACCESS PAYMENT PORTAL FOR RENTAL CANCEL

To manage your credit card, there are two payment portals; one for fuel and one for rental. To manage the credit card on file that is charged for fuel, access the fuel payment portal. Should you choose to pay for a daily rental, please set up a credit card under the rental payment portal as these are two different systems.

More Details About How To Use The Online Reservation System!

We encourage all new Members to take some time to learn more about how to properly use our Online Reservation System. Please read the How To Use The Reservation System document that contains some great pointers and guidelines about how to get the most out of our online system. As you are first getting used to the system, we highly encourage new members to call us Mon-Fri from 8AM-4PM at 612-208-1800 with any questions. We take your boating seriously and we want to make sure that you use the system properly so that you get the most out of your membership. There is no such thing as a bad question!



Parking!

Although all of our locations have ample parking, marinas tend be busy places – especially on hot, sunny weekends. Please work with your guests to carpool whenever possible and **do not bring more than two cars to the marina.**

We Look Forward to Being of Service!

On behalf of everyone here at Your Boat Club, we sincerely appreciate your business and look forward to seeing you, your family, and friends out on the water! It will always be our goal to provide our Members with outstanding service and unlimited, hassle-free boating!

Warm Regards,

Michael, Luke and the Staff at Your Boat Club

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